

**Position Description**  
**Minister for Faith and Giving**  
**(who serves as the)**  
**Executive Director of the Center for Faith and Giving**

The Center for Faith and Giving's vision is ***to create a culture of generosity across the life of the whole church***, and its mission is ***to provide resources that teach stewardship as a spiritual discipline and whole life response to the generosity of God***. The Minister for Faith and Giving serves as the Executive Director who oversees and guides the work of the Center for Faith and Giving.

**Desired Attributes:**

The Minister for Faith and Giving shall demonstrate:

- A personal commitment to Jesus as the Christ.
- Active membership in a Disciples of Christ or United Church of Christ congregation.
- A personal commitment to biblical stewardship.
- An ability to articulate a deep understanding of the biblical and theological basis for Christian stewardship.
- The ability to develop, frame, and sustain a culture of giving in diverse cultural settings.
- Knowledge of the Christian Church (Disciples of Christ), its people, polity, and structure
- An understanding of the interconnections among partners in all expressions of the Church: congregations, regions, general ministries, and ministries of higher education.
- A successful track record as an administrator and network builder.
- A strong sense of calling to a ministry of faith and giving.
- A willingness to work collaboratively with other faith partners/practitioners in the field of stewardship and generosity.
- Ability to work without direct supervision.
- Curiosity and creativity.
- A commitment to learning.

**Professional Qualifications:**

- An earned Master of Divinity degree (or equivalent).
- An ordained minister with Standing, or eligible for Standing, in the Christian Church (Disciples of Christ) in the United States and Canada.
- A minimum of five years of congregational leadership experience.
- An earned certificate in Philanthropy or Fundraising (such as an ECRF or CFRE) is desirable, but not required.
- An advanced degree (such as a DMin or PhD) in stewardship or a related field is desirable, but not required.

**Accountability:**

The Minister for Faith and Giving shall:

- Report to the Center for Faith and Giving Board of Stewards and through the Office of General Minister and President to the Administrative Committee of the General Board of the Church.
- Be considered a part of the “satellite staff” (as with the executive directors of Reconciliation and Week of Compassion) of the Office of General Minister and President and participate in staff equipping and support of the mission of the OGMP as directed by the Board of Stewards.
- The OGMP Employee Handbook shall serve as the guide for this office, with any noted exceptions for special rules set by the Board of Stewards in writing as submitted to the OGMP taking precedent, in determining employment in good standing.

### **Expectations:**

The Minister for Faith and Giving Shall:

- Lead the church toward the purposes as defined in the Standing Rules of the Board of Stewards.
- Serve as a catalyst for a growing network of stewardship ministries that involve congregations, regions, general ministries, and ministries of higher education in creating a culture of generosity.
- Coordinate with regional ministries, general ministries, institutions of higher education, and ecumenical partners to provide stewardship materials, resources, and training opportunities.
- Maintain a “virtual presence” of the Center for Faith and Giving through the curation of a website, social media interaction, and other such connectional networks as may exist or be developed for the deployment of resources and the building of a constituency of interested followers.
- Continue to develop the Generosity Plus fee for service resources for congregations and other appropriate ministries that help those engaged in ministry and mission have more resources to do the work they believe God has called them to do.
- Provide administrative support for Generosity Plus services including but not limited to creation of contracts, invoices, management of participants progress, and evaluation of services impact.
- Perform duties of oversight of contract staff and other duties as established by the Board of Stewards.
- Continue to pursue education in the fields of stewardship, philanthropy, and best financial practices, in order to be equipped for a field that is experiencing rapid change in a shifting church culture.

### **Other Notes**

- The position is deployed, with no office in, or relocation to, Indianapolis required.
- The position requires travel within the United States and Canada.
- The Executive Search Model will be used in the search process for the Minister for Faith and Giving.

- The compensation and benefits for the position will be negotiated with the selected candidate prior to recommending a candidate to the full membership of the Board of Stewards and the Administrative Committee of the General Board for confirmation.
- The candidate must receive a minimum of 75% of the Board of Stewards present and voting as well as the confirmation of the Administrative Committee of the General Board to affect a call.
- Consideration will be given to compensation levels of other executive staff within the Office of General Minister and President.

### **Background Information:**

The Center for Faith and Giving was created in 2010 in response to a strong sense of call from the church to provide leadership and resources to assist congregations in their efforts related to stewardship. The Center was established with a vision ***to create a culture of generosity across the life of the whole church*** and a mission ***to provide resources that teach stewardship as a spiritual discipline and whole life response to the generosity of God.***

It was believed that a dedicated ministry was necessary to provide the church with methods for thinking biblically and theologically about the practice of stewardship. Faith, giving, and generosity are core values of the Christian life that should be taught in congregations. Ministers and other leaders need to be given the biblical background, historical context, and practical tools for leading congregations in this integral part of spiritual practice.

To that end, in 2009, the Administrative Committee of the Christian Church (Disciples of Christ) approved the establishment of a Center for Faith and Giving that reports to, and is accountable to the church, through the Office of General Minister and President. The first Minister for Faith and Giving (who serves as Executive Director) was called in early 2010. A Board of Stewards has since been established that gives oversight to the work of this office, its executive director, and the missional focus of this ministry.

The Board of Stewards, as a 12-member governance board, maintains oversight for the operation of the Center for Faith and Giving through its employed agent, the Executive Director. The Board of Stewards works with the Executive Director to develop adequate resources to support funding of the ministry, create a budget, and ensure the overall effectiveness of the Center. The Board is responsible for the evaluation of the Center's Executive Director and in collaboration with the Executive Director and the consent of the Administrative Committee of the General Board, maintaining the Standing Rules that govern its operations.